

Parish Pastoral Council Meeting  
February 4, 2019

**Present:** Fr. Ray Labrie, Eileen Bowes (staff – ex-officio), Peg Bush, Allison Cyganowski, Steve DeMello, Rosemarie Dykeman (finance council – ex-officio), Jacques Gagnon, Sandy Hogan, Sue O’Malley, Fatima Walsh (staff – ex-officio), Sandy Zielie (development – ex-officio)

**Absent:** Deacon Chris Everhart (staff – ex-officio), Ludwig Heil, John Sullivan

**1) Opening Prayer:** Fr. Ray and all in the Chapel

**2) Minutes:** Minutes from Dec 2018 and Jan 2019 approved

**3) Updates:**

- The Parish Pastoral Council welcomes new member Steve DeMello. WELCOME!
- North Point Construction has been chosen to do the stair repair work for the church. The hope is to have the repairs and new parking completed by June. There was a delay as the contact person previously involved has left the company. Jacques will look into temporary repair work.

**4) Discussed 2019 Goals:**

- Community G1: Redefine Welcome Program – Greeters continue to help make our parish warmer and more welcoming. A meeting has been scheduled on 2-13-19 with Power Sound to assess updating AV technology in the church and the center including possible digital information boards.
- Discipleship G1: Implement Divine Renovation Program - The Shroud Encounter Program is scheduled for Sunday March 3<sup>rd</sup>. The Unbound Conference is scheduled for Fri March 22 and Sat March 23. Many other programs in line with Divine Renovation include ALPHA, Youth Faith Formation and Ministries, ongoing ALPHA book studies, a current study of the Mass presented by Fr Paul Montminy, and current and upcoming Bible studies. Eileen commented that the Divine Renovation Game Plan is driving a great deal of spiritual growth in the parish in an organic process.
- Discipleship G2: “Do you know” Teaching Program – Fatima reported that Eveline Morrier, our Communications Coordinator, can access informational resources for Catholic bulletins and help with preparing information. This could be incorporated into digital offerings as the parish gradually transitions into more online communications.
- Ministry G1: Develop Ministry Liaison and Collaboration Plan- A subcommittee including Jacques, Peg, Sue, and Allison met on Jan 28<sup>th</sup>. They described the role of the liaison program as giving ministries a voice in communicating with the parish. The goal is to gather information and build relationships with the current ministries in the parish in an effort to provide support to ministries and encourage better communication and collaboration.

Eileen shared that the Diocese of Manchester has a structured guideline for the operation of ministries within a parish. Members decided to obtain copies of this guideline for study. They also decided to spend the remainder of winter/spring 2019 reviewing the principles of Divine Renovation so that we can plan a liaison program that is effective and in alignment with diocesan and Divine Renovation principles. We agreed to obtain copies of Unlocking Your Parish: Making Disciples and Raising Up Leaders with Alpha by Ron Huntley and Fr. James Mallon.

5) **Closing Prayer:** Rosemarie

6) **Action Plan: Immediate tasks before next meeting:**

<b>Item</b>	<b>Member(s) responsible</b>
Pray for Immaculate Conception and the PPC	All members
Monitors and AV equipment	Jacques & Fatima to report out at next meeting
Obtain and share Diocesan parish ministry guidelines	Eileen
Obtain and read <u>Unlocking Your Parish</u> book	All members
Request bookstore stock <u>Unlocking Your Parish</u>	Sandy H
Prepare agenda for next meeting	Fr. Ray & Allison
Prepare meeting minutes	Sandy H
Send approved minutes for website posting	Sandy H

7) **Meeting Schedule:**

- **Monday March 4<sup>th</sup>: 6:15-8:30PM**
- **Monday April 1<sup>st</sup>: 6:15-8:30PM**
- **Monday May 13<sup>th</sup> : 6:15-8:30PM**
- **Monday June 3<sup>rd</sup> : 6:15-8:30PM**