

**Parish Pastoral Council Meeting  
October 17, 2017**

**Present:** Fr. Ray Labrie, Eileen Bowes (staff-ex officio), Peg Bush, Allison Cyganowski , Rosemarie Dykeman (finance council- ex-officio), Deacon Chris Everhart (staff- ex-officio), Jacques Gagnon, Ludwig Heil, Sandy Hogan, Sue O'Malley, Fatima Walsh (staff- ex-officio), Sandy Zielie (development – ex-officio)

**Absent:** Bruce Denner, John Sullivan

- 1) **Opening Prayer** – Eileen and Fatima
- 2) **Minutes** – Minutes of 9-19-17 meeting were accepted and will be posted on the website.
- 3) **Update from Welcome Sub-Committee:**
  - ✚ Information Booth: The booth is being set up every other weekend until all challenges are worked out, then it will be used weekly. It has been difficult getting volunteers to man the booth and for people to come over to it after Mass. Ideas for increasing use of the booth included placing it toward the center of the narthex, inviting ministries to take turns hosting the booth and highlighting their ministries, training the greeters to speak with newcomers and point them to the person manning the booth, making note of the booth in the bulletin, including the booth in the officiant's announcements at the end of Mass, and having ministries, the new young adult group, and families man the booth on a monthly basis. It was decided that Peg would make an announcement after all weekend Masses Nov 18-19 mentioning the need for more greeters as well as the purpose of the Information booth. Fr. Ray was encouraged to make an announcement requesting that the congregation remain seated as a courtesy to the any after Mass speakers. It was also suggested to have people say hello to one another at the beginning of Mass.
  - ✚ ALPHA: Sue reported that the manager at the Holiday Inn is willing to host a 10 week ALPHA series at the restaurant. Eileen is planning a meeting with all parties involved in getting this organized.
  - ✚ Next Welcome Committee meeting is scheduled for Thursday Oct 26<sup>th</sup>, 6:30PM
- 4) **Fifty Year Anniversary:** Sandy Zielie reported that she has started a small committee for the 50<sup>th</sup> anniversary. She has also recruited members for a stewardship committee, but wants to recruit more members. She expressed concern about combining anniversary plans with a possible capital campaign. She explained that before a capital campaign starts, work should be done to develop a culture of philanthropy and stewardship within the parish. Discussion followed about including many activities already planned into the anniversary celebrations rather than adding more work and more activities into an already very busy parish calendar. Just a few special activities could be added specifically for the anniversary. PPC members were in agreement, and also suggested that the plans focus on "How to become a parish family". A culture of stewardship should flow from a sense of church as family and giving back to God for what He is and does for us. PPC members cautioned against a focus on expensive galas etc that would exclude many parishioners who couldn't afford to attend. All agreed that our anniversary year will focus on a year of learning and study about what it means to be a parish family. The PPC members expressed a desire for a retreat along this theme so we lead by example.

- 5) **Discussion: Living as Missionary Disciples:** Members expressed appreciation for the September 13<sup>th</sup> presentation to ministry leaders about the principles of Divine Renovation. However, members also noted that ministry leaders asked for more detail and more specifics regarding their role in transforming our parish “from maintenance to missionary”. Ludwig reported that he has scheduled a followup workshop for ministry leaders on Wednesday Jan 24<sup>th</sup> at 6:30PM. Members emphasized that this workshop needs to be well planned and focused on meeting the leaders where they’re at, avoiding giving them too much information and instead engaging them in more discussion about their role in Divine Renovation and our strategic planning. The members organized a committee to begin planning and marketing this workshop for ministry leaders. The first meeting will be Wednesday Nov 1<sup>st</sup> at 5:45PM before the All Saints Day Mass. Meanwhile, Sandy Hogan will be starting a monthly book group to help people read and absorb the principles in Divine Renovation starting on Oct 24<sup>th</sup>.
- 6) **Strategic Planning for Ministry System:** deferred until November meeting
- 7) **Closing Prayers:** Fr. Ray and all members

8) **Action Plan: Immediate tasks before next meeting:**

Item	Member(s) responsible
Pray for Immaculate Conception Parish and the PPC	All members
Plan welcome committee meeting	Eileen et al
Contact MaryAnn Stuke regarding getting families as greeters for the 9AM monthly children’s Mass	Peg
Recruit younger parishioners as greeters	Fatima
Plan announcement for the Nov 18-19 weekend Masses about greeters and Information Booth	Peg
50 <sup>th</sup> Anniversary planning	Sandy Z et al
Retreat for PPC members regarding church as family	Fr. Ray et al
Plan Jan 24 followup workshop for ministry leaders	Ludwig et al
Start Divine Renovation book group	Sandy H
Quarterly report from Finance Committee	Rosemarie
Prepare agenda for next meeting	Fr. Ray, Ludwig, Allison
Prepare meeting minutes	Sandy H
Send approved minutes for website posting	Sandy H
Request meeting space per schedule	Sandy H

1) **Meeting Schedule:** The following is the schedule for FY 2017-2018:

- ❖ Tuesday Nov 21, 2017
- ❖ Monday Jan 8, 2018
- ❖ Monday Feb 5, 2018
- ❖ Monday March 5, 2018
- ❖ Monday April 2, 2018
- ❖ Monday May 7, 2018
- ❖ Monday June 4, 2018