

**Parish Pastoral Council Meeting
August 31, 2016**

Present: Fr. Ray, Eileen Bowes (staff-ex officio), Jane Brihan (staff- ex-officio), Peg Bush, Allison Cyganowski, Bruce Denner, Jacques Gagnon, Ludwig Heil, Sandy Hogan, Fatima Walsh (staff-ex-officio), Sandy Zielie (development – ex-officio)

Absent: Rosemarie Dykeman (finance council- ex-officio), Deacon Chris Everhart (staff- ex-officio) ,
Sue O’Malley, John Sullivan

Opening Prayer – members

- 1) **Minutes** – Minutes of 6-22-16 meeting were accepted and will be posted on the website.
- 2) **Raise the Roof Campaign:** Fr. Ray and Sandy Zielie reported that the campaign has been very successful, to date raising \$606,000 including approximately \$15,000 in outstanding pledges. The roofing contract has been approved and materials have been ordered. Repairs are expected to begin at the end of September. Fr. Ray pointed out that both boilers in the church are non-functional and need to be replaced. Monies in excess of the cost of the two roofing projects will be used for the boiler replacement. Both Fr. Ray and Sandy Z emphasized that there will be full accounting of the expenses to the parishioners and the fundraising campaign will be closed.

A recent building audit has been completed and there are many more needs regarding the physical facilities. These will be addressed in the future as priorities, time and money allow.

- 3) **PPC Objectives and Plans for the next 12 months:** Ludwig proposed objectives and timelines for the work of the PPC during the next 12 months. He explained that the vision and purpose statements to be developed will inform the direction of the parish as well as the strategic plan to get there. Some members expressed concern that it felt like we are changing course from plans to immediately begin working with parish ministries. However, several members pointed out it is not a change of direction as much as confirmation and clarification of direction given the guidance received at the Divine Renovation conference and written materials. It was also pointed out that we have been working on a fine detail or micro level and now are embarking on a big picture or macro level of strategically planning how to transform Immaculate Conception Parish from what Divine Renovation terms “from a maintenance to a missionary church”. It was acknowledged that developing a PPC working model has been a painstaking process. It was also pointed out that it is healthy for members to question things, that there will be detours along the way, and that members are still in process of learning to trust and work together as a group. Fatima urged more prayer as we work together for the benefit of the parish.

Ludwig presented Power Point slides delineating next steps in the upcoming process.

- ❖ Finalize parish vision and purpose statements
- ❖ Perform a parish values assessment using the 10 values from Divine Renovation (chapter 5):
 - Giving priority to the weekend
 - Hospitality
 - Uplifting music
 - Great homilies
 - Meaningful community
 - Clear expectations

- Strength-based ministries
 - Formation of small communities
 - Experience of the Holy Spirit
 - An invitational Church
- ❖ Perform systems assessments from Divine Renovation (chapter 7) to determine where we are and to identify strengths and weaknesses using a “SWOT” analysis of the 5 systems:
- Worship
 - Evangelization
 - Discipleship
 - Fellowship
 - Ministry
- ❖ Develop a 5 year strategic plan (chapter 7) with key points:
- Six month mark
 - One year mark
 - Three year mark
 - Five year mark
- 4) ***PPC Meeting Format and Meeting Schedule:*** Ludwig recommended the PPC consider meeting every 2 months but for 3 hour blocks of time to be able to accomplish large blocks of work. Sandy H suggested setting aside a “retreat day” in the near future, citing the enormity of the tasks ahead and the desire to get going on them. The majority of members agreed to a retreat day. As members were unable to commit to a full Saturday in the next 2 months, members agreed to set aside Monday Sept 26th from 3-9PM.
- 5) ***Closing Prayers:*** all members
- 6) ***Action Plan: Immediate tasks before next meeting:***

Item	Member(s) responsible
Pray for Immaculate Conception Parish, for ALPHA, and for the work of the PPC	All members
Read Divine Renovation Chapters 5 & 7	All members
Register for ALPHA	All members who have not attended
Prepare agenda for next meeting	Fr. Ray, Ludwig, Allison
Prepare meeting minutes	Sandy H
Send approved minutes for website posting	Sandy H

- 7) ***Next Meeting:*** Monday September 26, 6-9PM, double room at the Parish Center