

Parish Pastoral Council Meeting
January 8, 2018

Present: Fr. Ray Labrie, Peg Bush, Allison Cyganowski, Deacon Chris Everhart (staff – ex-officio), Jacques Gagnon, Ludwig Heil, Sandy Hogan, Sue O’Malley, John Sullivan, Fatima Walsh (staff – ex-officio), Sandy Zielie (development – ex-officio)

Absent: Eileen Bowes (staff – ex-officio), Rosemarie Dykeman (finance council – ex-officio)

- 1) **Opening Prayer:** Fr. Ray
- 2) **Minutes:** Minutes of 11-21-2017 were approved and will be posted on the website
- 3) **Ministry Leadership Meeting sub-committee update:** The sub-committee met on 1-3-18 and prepared an agenda for the first of three Ministry Leadership Meetings. The meeting will focus on reinforcing the concepts of Divine Renovation, our excitement about it, and engaging in a listening session with ministry leaders to learn about their work and begin to develop a working relationship with them. All PPC members are asked to attend this meeting and help as small group table facilitators. Eileen is developing an agenda with small group discussion questions.

Discussion ensued about when and how to introduce the concept of PPC liaisons for ministries. It was decided to wait until March to assign liaisons to ministries. In the meantime, each PPC member will be given a list of ministry leaders to personally contact after the Ministry Leadership Meeting to encourage and invite them to attend the Parish Transformation Conference. We discussed messaging to leaders regarding the conference – changing the church culture from one of maintenance to a thriving missionary culture and helping people fall in love with Jesus.

- 4) **Parish Transformation Conference:** Immaculate Conception has been chosen to host the Parish Transformation Conference: From Maintenance to Mission, with keynote Fr. James Mallon, author of Divine Renovation: Bringing your Parish from Maintenance to Mission. The conference will be held Thursday February 15th, 9:15AM-5PM. Bishop Peter Libasci will be in attendance all day and Cardinal Lacroix of Quebec has also been invited. For more information, latest schedule updates, and registration, go to <https://www.alphanewengland.org/parishtransformationconference> Members of Immaculate Conception can get the group discount rate of \$40 including lunch using the code **PTC180215**.
- 5) **Finalizing Ministry Goals:** Ludwig led members through a review of the Ministry System goals based on the SWOT analysis. He inquired about any additional goals, leading to a discussion about the desire of several members to begin the liaison program. Members pointed out that we need to first define the role and limitations of the PPC liaisons before launching this endeavor. Members expect that their liaison work will further inform the upcoming development of a 1,3, and 5 year strategic plan.
- 6) **Information Booth:** Ludwig is seeking a PPC member to take over manning of Parish Information Booth every other weekend.

7) **Request for Discussion:** Fatima requested that the current practice of reading announcements at the beginning of Mass be reviewed.

8) **Closing Prayer:** Deacon Chris

9) **Action Plan: Immediate tasks before next meeting:**

Item	Member(s) responsible
Pray for Immaculate Conception and the PPC	All members
Reminder e-mail for Ministry Leadership Meeting	Sandy Hogan and Cindy Rohm
Attend the Jan 24 th Ministry Leadership Meeting and serve as table facilitators	All members
Develop list of ministry leaders for PPC members to contact about Parish Transformation Conference	Sandy Hogan and Cindy Rohm
Followup with assigned ministry leaders regarding Parish Transformation Conference	All members
Develop role and operating principles for PPC liaisons	All members
Prepare agenda for next meeting	Fr. Ray & Ludwig
Prepare meeting minutes	Sandy Hogan
Send approved minutes for website posting	Sandy Hogan

10) **Meeting Schedule:**

- ❖ **Monday Jan 22nd, 6:30PM, “dress rehearsal” for Ministry Leadership Meeting**
- ❖ **Wednesday Jan 24th, 6:30-8PM Ministry Leadership Meeting #1**
- ❖ **Monday Feb 5th, 6-8:30PM PPC Meeting**
- ❖ **Thursday Feb 15th, 9:15AM-5PM Parish Transformation Conference**
- ❖ **Monday March 5th, 6-8:30PM PPC Meeting**
- ❖ **Wednesday March 21st, 6:30-8PM Ministry Leadership Meeting #2**
- ❖ **Monday April 2nd, 6-8:30PM PPC Meeting**
- ❖ **Monday May 7th, 6-8:30PM PPC Meeting**
- ❖ **Wednesday May 23rd, 6:30-8PM Ministry Leadership Meeting #3**
- ❖ **Monday June 4th, 6-8:30PM PPC Meeting**