

**Parish Pastoral Council Meeting
May 4, 2016**

Present: Fr. Ray, Jane Brihan (staff- ex-officio), Peg Bush, Allison Cyganowski, Rosemarie Dykeman (finance council- ex-officio) , Bruce Denner, Ludwig Heil, Sandy Hogan, John Sullivan, Fatima Walsh (staff- ex-officio)

Absent: Eileen Bowes (staff-ex officio), Deacon Chris Everhart (staff- ex-officio) , Jacques Gagnon, Sue O'Malley, Sandy Zielie (development – ex-officio)

1) **Opening Prayer** – members

2) **Minutes** – Minutes of 3-19-16 meeting were accepted and will be posted on the website.

3) **Pine Haven Fundraiser** – Peg requested any further donations from members who wished to contribute to the raffle basket. Sue O'Malley will put the basket together. Thank you to Sue and all who contributed.

4) **Review of Parish Mission Statement:** Members had expressed a desire to review the current mission statement and adjust it to more carefully conform to the diocesan mission statement. Members agreed that the body of the mission statement should continue to reflect the work done by the large meeting of all ministries representatives done a year ago. The following is the new adjusted mission statement developed at tonight's meeting:

***We, the Roman Catholic community of the Immaculate Conception Parish,
strive to love and trust God completely and unconditionally. We evangelize
with compassion, continue the works of Jesus Christ, and welcome all who
seek Him.***

We will that the mission statement be more prominently posted at the front of the bulletin.

5) **Parish Structure:** Ludwig presented a proposed organizational chart for the parish which delineates the relationship of parish liaisons to the four Ministry Commissions. Discussion followed regarding establishing a Vision for the parish in order to launch strategic planning. The Vision for the parish is the pastor's responsibility and prerogative. Bruce and John spoke about the importance of making the parish vision concrete and specific before then establishing measurable goals and objectives through the strategic plan. Ludwig offered a visual aid "Strategy Implementation Approach" which links the Mission, Vision, Strategic Plan, and liaison work with the Commissions and Ministries.

Members decided that the next step in the process is consulting with Fr. Ray regarding his vision for the parish. It was suggested that a change of venue would be helpful for this brainstorming session and Fr. Ray invited us to have our next Council meeting at the rectory.

6) **Finalizing ICC Parish Pastoral Council Operating Model:** The operating model is under review by Fr. Ray.

7) ***Action Plan: Immediate tasks before next meeting:***

Item	Member(s) responsible
Develop ideas for visioning session	All members
Review Parish Pastoral Council Operating Model for final approval	Fr. Ray
Prepare agenda for next meeting	Fr. Ray, Ludwig, Allison
Prepare meeting minutes	Sandy H
Send approved minutes for website posting	Sandy H
Notify members of next meeting	Sandy H

8) ***Next Meetings for FY 2015-2016:***
Wednesday May 18th , 7PM
Wednesday June 15th or June 22nd, 7PM

9) ***Closing Prayer: Father Ray and members***