

**Parish Pastoral Council Meeting  
March 16, 2016**

**Present:** Fr. Ray, Eileen Bowes (staff-ex officio), Jane Brihan (staff- ex-officio), Peg Bush, Allison Cyganowski, Rosemarie Dykeman (finance council- ex-officio) , Jacques Gagnon, Ludwig Heil, Sandy Hogan, Sue O'Malley, Fatima Walsh (staff- ex-officio), Sandy Zielie (development – ex-officio)

**Absent:** Bruce Denner, Deacon Chris Everhart (staff- ex-officio) , John Sullivan

- 1) **Opening Prayer** – Father Ray and members
- 2) **Minutes** – Minutes of 2-17-16 meeting were accepted and will be posted on the website.
- 3) **Review of Parish Mission Statement:** Members have expressed a desire to review the current mission statement and adjust it to more carefully conform to the diocesan mission statement. Members offered some suggestions and Ludwig agreed to send some possible rewrites for review and comment at the next PPC meeting. It was also suggested that the mission statement occupy a prominent place on the first page of the bulletin and website. Members also commented that parish communications should also include clear words of WELCOME.
- 4) **Discussion about coordination of ministry and Parish Pastoral Council (PPC) communication:** Members suggested that when ministries present programs to the parish via presentations at the pulpit, PPC members work with the ministries to have them present the programs within the context of the “big picture” of what the parish does: Evangelization through Worship, Education and Formation, Christian Service, and Stewardship. This will require work by PPC liaisons to help ministries understand the mission and standing commissions and their role in aligning their efforts with the “big picture”. Members agreed that further discussion is needed about how liaisons should work with ministries.

Fr. Ray and members also expressed a desire to look at parish communications including the weekly bulletin and website and determine how best to communicate effectively with parishioners.
- 5) **Finalizing ICC Parish Pastoral Council Operating Model:** Ludwig facilitated final review of the Parish Pastoral Council Operating Model. Fr. Ray will review for final approval.
- 6) **Catholic Faith Programming Presentation:** Emile Andersen and Bryan Donovan from our local parish Knights of Columbus presented a brief slide show highlighting their activities, particularly their Catholic Faith programming on Nashua Cable Access Television (Channel 96) and on YouTube (search K of C [Presents](#) or [Discuss](#)) with airing each day of the week. They shared that the K of C is working statewide to distribute this programming. They have been working closely with Eileen Bowes to offer evangelization content. They would like to provide our parishioners with monthly listings of offerings. They are also hoping to work even more closely with parish ministries to distribute interviews and other features of a spiritual nature through their

programming initiatives. Members thanked the K of C representatives for their presentation and for the significant work they are doing to benefit the entire state.

- 7) **Pine Haven Fundraiser:** Sue O'Malley announced that the annual reception and fundraiser for the Pine Haven Foundation will be on Thursday May 26<sup>th</sup> at the Crowne Plaza in Nashua. She requested that members who wish to do so make a donation for a raffle basket from the PPC.

8) **Action Plan: Immediate tasks before next meeting:**

Item	Member(s) responsible
Send members copies of the completed Parish Pastoral Council Operating Model	Ludwig
Send members copies of proposed mission statements	Ludwig
Review proposed mission statements	All members
Review Parish Pastoral Council Operating Model for final approval	Fr. Ray
Prepare agenda for next meeting	Fr. Ray, Ludwig, Allison
Prepare meeting minutes	Sandy H
Send approved minutes for website posting	Sandy H
Notify members of next meeting	Sandy H

- 9) **Next Meetings for FY 2015-2016:**  
*Wednesday April 20th , 7PM*  
*Wednesday May 18th , 7PM*  
*Wednesday June 15th , 7PM*

- 10) **Closing Prayer: Father Ray and members**